



**BOARD OF COUNTY COMMISSIONER'S
MINUTES**

MONDAY, JUNE 25, 2018

Prayer and Pledge of Allegiance were led by John Roberts.

Chairman Darry Stacy called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 25th day of June 2018 in meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Darry Stacy, Chairman
Rod Cleveland, Vice-Chairman
Harold Haralson, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney District Attorney Heather Darby, Linda Atkins, Sam Woodfork, Angie Mead, Douglas Warr, John Roberts, Susan Burr, Daniel Thatcher, Carm Harvey, Alison Vinson, Bryan Jenkins, Brenda Hill, Melinda Duke, Susan Reese, Laurie Beth Marshall, Laura Smith, Undersheriff Blake Green, Chief of Operations Jose Chavez, Chief of Detention Jacob Wheeler, Keaton Ross, Tony Terrell, Denise Ellison, Leann Clements and Christi Morren.

After the reading of the minutes of the Regular Meeting of June 18, 2018 and there being no additions or corrections, Harold Haralson moved that the minutes be **approved**. Rod Cleveland seconded the motion.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

A. Bid Openings:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until later in the **meeting** for **Bid #CA – 1860** – A qualified firm that can provide Ortho and Oblique color imagery for Cleveland County.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

**CLEVELAND COUNTY BID SUMMARY
List of Individual Bidders**

BID: #CA-1860
DEPT: ASSESSOR'S
DATE OPENED: 6-25-18

**Cooper Aerial
Surveys Co.**

Nearmap US Inc.

Sanborn

1

2

3

List of Individual Items

A qualified firm that can provide Ortho and Oblique Coor Imagery Services for the County Assessor's office.

**Awarded
To:**

<p>Awarded on 6-25-18 to Nearmap US, Inc.</p>
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TOTAL BID PRICE: \$198,280.00

\$96,500.00

\$140,129.86

**Yearly Subscription
for Imagery Software
(July 1st - June
30th)**

\$0.00

\$96,500.00

\$0.00

**Vendor's
Exceptions/Stateme
nt:**

Year 1, 2, 3
Imagery Viewer

Software is
included in
price
above.

Nearmap is
defining "fall" as
collected between
Sept. 1, 2018 and
Dec. 31, 2018

The quote
provided under
this RFP is only
valid unless
Nearmap and
Cleveland
County, OK have
a signed contract
by June 30,
2018.

There are no
recurring data
licensing, or
subscription
fees, nor does
your right to
use the data or
software ever
expire. There
will be no
required
maintenance
costs
associated with
the software in
Sanborn's
oblique imagery
solution, but
software
maintenance
agreements are
available as an
option to
clients who
want to benefit

from future upgrades and enhancements to the Sanborn Oblique Analyst viewer.

Sanborn's proposal includes complimentary maintenance for 1 year. After the 1st year, a \$1, 450 yearly maintenance cost is available as an option.

Sanborn understands that many of the basic terms and conditions in the ITB are based upon statutory or regulatory requirements and are not subject to negotiation. Sanborn notes that certain term and conditions may or may not be applicable to this procurement, or may require adjustment based on the specifics of this procurement: and, reserves the right to discuss and negotiate these terms and conditions during the contract negotiation. Specifically, Sanborn would like to discuss: inclusion of cap/limitation on liability, terms for

payment upon termination clauses, cure period, provision for full force majeure, schedule of invoicing and insurance requirements. Sanborn is confident that a mutually acceptable Contract will be negotiated upon selection that is based upon and reflects the final project specifications, deliverables, schedule, and fees.

Contact Information:

Contact Person:	Phil Gershkovich	Tyler Behle	Ms. Krysia Sapeta
Title:	President, CP	Account Executive	Director, Strategic Accounts
Address:	11402 North Cave Creek Road Phoenix, AZ 85020	10897 South River Front Pkwy, Ste #150 South Jordan, UT 84095	1935 Jamboree Dr. Ste. 100 Colorado Springs, CO 80920
Telephone Number:	602-678-5111 ext.289	214-238-4382	321-613-2809
Fax Number:	602-678-5228	n/a	719-528-5093
Email:	phil@cooperairerl.com	tyler.behle@nearmap.com	ksapeta@sanborn.com
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	YES	YES

B. Old Business:

1. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Harold Haralson, to award to multiple vendors as per bid summary sheet and where low bid is not awarded there is an explanation for **Bid #HWY-1858** – Six (6) month Non-Encumbered contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from July 22, 2018 through January 21, 2019. The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

2. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Harold Haralson, to **award** to low bidder, Oklahoma Copier Solutions, in the amount of \$7,400.00 for **Bid #CA – 1859** – Purchase for one (1) or more Printer/Copier/Scanner for the Cleveland County Assessor’s Office.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

C. Items of Business:

Chairman Darry Stacy said that the following Items, No. 1 through No. 27, are **Consent Items** and are routine in nature: Harold Haralson moved to **approve** the Consent Items. Rod Cleveland seconded the motion:

1. **Renewal** of County Bid #HD-1732 – Social Marketing Services for the Cleveland County Health Department. All terms and conditions will remain the same. The renewal period will be from July 1, 2018 through June 30, 2019 with the option to renew for (1) additional one-year contract period.
2. **Agreement** between Cleveland County and Rod’s Pest Control for the period July 1, 2018 through June 30, 2019 for service at the following locations:

2500 W. Franklin Rd.	\$ 90.00 mo.
HWY 77	\$ 35.00 mo.
1650 W. Tecumseh Rd.	\$ 60.00 mo.
201 S. Jones and 200 S. Peters	\$225.00 qtrly.
3. **Request** for approval of allocation of Alcoholic Beverage Tax in the amount of \$45,918.90.
4. **Standard Maintenance Agreement** between The Board of Cleveland County Commissioners on behalf of the Cleveland County I.T. Department and Dell Extended Maintenance on a Dell Power Edge R710 in the amount of \$604.68 and a Dell Power Edge R510 in the amount of \$544.08 for the period July 1, 2018 through June 30, 2019.
5. **Payment** to Pierce Couch Hendrickson for Invoice #448351 – Mbouombouo Tort Claim in the amount of \$270.00, Invoice #448350 – Kessee in the amount of \$1,660.60, Invoice #448349- Lattice in the amount of \$8,139.50, and Invoice #448348 – General, in the amount of \$4,758.10.
6. **Contract** between Cleveland County Health Department and Debbie Earley to provide Audiology services for Early Intervention and Child Guidance programs. The Health Department will pay \$55.00 per hour for Audiology services and \$0.47 per mile as per the State Travel Reimbursement Act not to exceed \$15,000.00. The contract is to be effective July 1, 2018 through June 30, 2019.
7. **Standard Service Contract** between The Board of County Commissioners on behalf of the Court Clerk and Summit Mailing & Shipping for maintenance on In

Series 700 Postage Machine & Dynamic Weighing Machine Platform for an annual amount of \$1,008.00 for the period July 1, 2018 through June 30, 2019.

8. **Request for Approval** of Financial Statement Resale Property Fund.
9. **Agreement** between the Cleveland County Sheriff’s Department and Pitney Bowes for lease on SendProC Series mailing machine at the Cleveland County Detention Center to be billed quarterly in the amount of \$144.93 for the period July 1, 2018 through June 30, 2019.
10. **Renewal Agreement** between Cleveland County District #1 and Dittner Services to provide monthly monitoring for a fee of \$40.00 per month and a annual leak detector test in the amount of \$150.00 for the period July 1, 2018 through June 30, 2019.
11. **Maintenance Agreement** between Cleveland County Sheriff’s Department and R.B. Akins Company to provide inspections and test visits on the Liebert Foundation ECM Cooling System Model – HD788C000KC0968 for Courthouse Security in the amount of \$979.00. The term is for the period July 1, 2018 through June 30, 2019.
12. **Service Agreement** between the Cleveland County Sheriff’s Department and GeoSafe for Server Software and Mobile Service in the amount of \$3000.00 per quarter for the period of July 1, 2018 through June 30, 2019.
13. **Standard Service Contract** between the Cleveland County Board of County Commissioners on behalf of the Cleveland County Sheriff’s Department and Oklahoma Copier Solutions for the maintenance of Sharp MX4101N. Monthly charges will be \$0.0125 for black and white copies and \$0.062 for color copies. Agreement will be for the period July 1, 2018 through June 30, 2019.
14. **Service Contract** between Cleveland County Sheriff’s Department and bfac.com for mobile app and business texting in the amount of \$3,100.00 per year for period July 1, 2018 through June 30, 2019.
15. **Annual Maintenance Agreement** between Cleveland County Sheriff’s Department and Global Software for maintenance on licensed software modules in the amount of \$33,720.00 annually for the period July 1, 2018 through June 30, 2019.
16. **Maintenance Agreement** between the Cleveland County Sheriff’s Department and Standley Systems for the maintenance of Savin SP920, Savin MP9070, and Savin C2828 to be billed at \$0.00902 for black and white copies and \$0.05513 for color copies for the period July 1, 2018 through June 30, 2019.
17. **Renewal/Purchase** of Property Liability Insurance with OneBeacon insurance Group and other carriers for FY 2018-2019.
18. **Renewal Agreement** between Cleveland County and Windstream for the period of July 1, 2018 through June 30, 2019 for the Cleveland County Office Building and the Cleveland County Election Board.

19. **Service Agreement** between the Cleveland County Sheriff’s Department and Verizon Connect in the amount of \$255.00 per month for the period of July 1, 2018 through June 30, 2019.
20. **Service Agreement** between The Cleveland County Sheriff’s Department and Cox Business to provide services at 128 S. Peters Ave (Admin offices) at a monthly rate of \$1,947.25 and at 2550 W. Franklin Rd (CCJC) at a monthly rate of \$1,931.99 for the period of July 1, 2018 through June 30, 2019.
21. **Standard Service Contract** between the Cleveland County Board of Commissioners on behalf of the Cleveland County Health Department and Jackson Mechanical Service Inc. for annual HVAC maintenance in the amount of \$10,820.00 for the Norman Location and \$5,415.00 for the Moore Location for the period of July 1, 2018 through June 30, 2019 with options to renew annually per bid #HD-1852.
22. **Estimate of Repairs** to Cleveland County District #3 Truck (D302-278) from Splash Sales in the amount of \$11,000.00.
23. **Approve** the May 2018 Monthly Reports of the following Officers:
 - a. Bryant Rains, County Election Board Secretary
 - b. Tammy Belinson, County Clerk
 - c. Jim Reynolds, County Treasurer
 - d. Doug Warr, County Assessor
 - e. Marilyn Williams, Court Clerk
 - f. Todd Gibson, County Sheriff
 - g. Keith Reed, Health Department
24. **Approval of the following Cash Fund Appropriations:**

a. Bridge Capital Improvement Fund	\$ 21.61
b. CDB Grant Disaster Recovery Fund	\$2153691.98
c. County Bridge and Road Improvement Fund	\$ 56,336.69
d. County Clerk Lien Fee Fund	\$ 3,698.30
e. County Clerk Preservation Fee Fund	\$ 25,930.00
f. Court Clerk Revolving Fund	\$ 12,766.95
g. DA Incarceration Fund	\$ 696.91
h. Drug Court Revolving Adult Fund	\$ 1,827.41
i. Early Settlement Central Cleveland County Fund	\$ 8,538.84
j. Fairgrounds Fund	\$ 24,568.79
k. First Choice Recovery Fund	\$ 1,000.00
l. Health Fund	\$ 12,858.77
m. Highway Unrestricted Fund	\$ 512,282.81
n. Juvenile Drug Court Revolving Fund	\$ 4,393.48
o. S.T.O.P Violence Against Women Grant Fund	\$ 7,658.40
p. Sales Tax Fund	\$ 767,920.71
q. Sheriff Commissary Fund	\$ 29,173.59
r. Sheriff Courthouse Security Service Fee Fund	\$ 12,600.93
s. Sheriff Environmental Reward Fund	\$ 137.50
t. Sheriff Jail Fund	\$ 3,786.05
u. Sheriff Revolving Fund	\$ 53,966.16
v. Sheriff Service Fees Fund	\$ 44,201.56

w. Treasurer Certification Fee Fund	\$ 5,030.00
x. Wellness Committee Donation Fund	\$ 400.00

25. Approval of the following Blanket Purchase Orders submitted for the following Departments:

Dist. #3:

18-4997-T2A	Splash Sales LLC	\$ 11,000.00
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26. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 17/18

General:

18-0034-R2	18-0093-SL2	18-0096-SL2	18-0300-H2
18-0305-H2	18-0309-H2	18-0322-E2	18-0325-E2
18-0455-R2	18-0490-F2	18-0584-F2	18-2457-SHE2
18-2698-H1C	18-3100-R2	18-3223-E2	18-3464-R2
18-3538-E2	18-4129-SL2		

Highway:

18-0028-T2A	18-0257-T2A	18-0535-T2A	18-0542-T2A
18-0548-T2A	18-0554-T2A	18-0558-T2A	18-0563-T2A
18-0566-T2A	18-0573-T2A	18-0706-T2A	18-0716-T2A
18-0820-T2A	18-2043-T2A	18-2871-T2A	18-3493-T2A
18-3500-T2A	18-3501-T2A	18-4149-T2A	18-4161-T2A

Health Dept.:

18-1130-MD2

Sheriff Revolving:

18-3385-CFBRE2-300

Fairgrounds:

18-2793-FG2 18-3542-FG2

County Clerk Preservation:

18-0866-CFFP3

27. Review, Audit, and approve Purchase Orders for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay from:

FY 17/18

a. General Fund	\$ 598,244.58
b. Highway Fund	\$ 201,192.14
c. Health Fund	\$ 284,031.35
d. Sheriff Service Fee Fund	\$ 15,262.17
e. Sheriff Commissary Fund	\$ 5,844.50
f. Sheriff Courthouse Security Fund	\$ 35,939.91
g. Sheriff Cleveland County Justice Center Fund	\$ 196,019.39
h. Sheriff Revolving Fund	\$ 85,509.23

i. County Clerk Lien Fee Fund	\$	149.00
j. First Choice Recovery Fund	\$	300.00
k. County Clerk Preservation Fund	\$	931.00
l. Fairgrounds Fund	\$	3,394.63

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

END OF CONSENT

D. No new business came before the Board for discussion.

E. During Commissioner’s discussions regarding County Business, Commissioner Haralson thanked Laura Smith for her work on the GIS imagery of the courthouse and the maintenance facility.

Chairman Stacy called for a return to Bid Openings, Item 1:

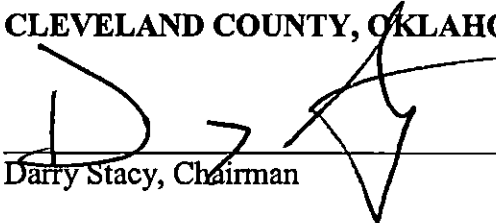
1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **award to the bid of Nearmap US, Inc.**, in the amount of \$96,500.00 for **Bid #CA – 1860 – A** qualified firm that can provide Ortho and Oblique color imagery for Cleveland County.
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

F. No Public comments were made.

G. There being no further business to come before the Board, Rod Cleveland moved, seconded by Harold Haralson, that the meeting be **adjourned** at 1:09 P.M.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

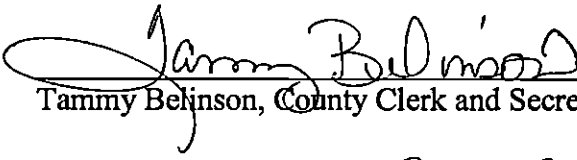
(Clerk’s Note: Agenda was posted on June 22, 2018 @ 11:47 A.M.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**



Darryl Stacy, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board

Minutes Prepared by: 

Deputy County Clerk

